

## Class Overview Template

### General Class Information

Instructor Name and Contact Information: David R. Penkrot - Phone No.: Home (301) 972-2950 E-Mail: [dp9u@virginia.edu](mailto:dp9u@virginia.edu)

Subject Area and Catalog Number: HR4010

Year and Term: Spring 2014

Class Title: Management of Organizations

Level (Graduate or Undergraduate): Undergraduate

Credit Type: 3 Credits

Class Description (Use the SIS 400 characters from catalog description):

This course presents a broad view of management theories and principles. Topics include historical and current trends in management, how organizations plan and make decisions, leadership, and resource management.

Required Text (Include ISBN, specific edition): Prentice Hall, Management, 12/E, Stephen P. Robbins, San Diego State University, Mary Coulter, Missouri State University. ISBN-10: 0133043606 • ISBN-13: 9780133043600, ©2014 Published 01/07/2013

### Learning Outcomes

Course Objectives: On successful completion of this course, students will be able to:

1. Identify the management functions and demonstrate proficiency in discussing these functions.
2. Evaluate the manager's role and the terrain including organizational culture, global environment and social responsibility.

3. Understand the planning process with a focus on strategic planning and planning tools and techniques.
4. Learn to develop leadership qualities, motivation techniques to use on employees, communication skills and learn how to manage change.

### Assessment Components

This course will be conducted as an online course over a period of approximately 15 weeks. The weekly course requirements which will be provided each week online in the Course Syllabus will consist of reading assignments from the selected course textbook, review of chapter notes, and online power-point presentations. In addition, students will participate in live online sessions (six in our class) and Discussion Board/Discussion Forum (three in our class) in response to articles from current periodicals. There will also be three short written assignments throughout the course, and a midterm examination and a final examination. Each exam will consist of essay questions prepared in advance and an online examination. Finally, the evaluation for our class will also be accessible through UVaCollab.

Delivery Mode Expectations (Classroom/Internet and Web-based classes, specify any live (synchronous) meetings, dates, times, and location of delivery):

#### Live (Synchronous):

Live Chat Room No. 1	Week of February 9, 2014
Live Chat Room No. 2	Week of February 23, 2014
Live Chat Room No. 3	Week of March 9, 2014
Live Chat Room No. 4	Week of March 23, 2014
Live Chat Room No. 5	Week of April 6, 2014
Live Chat Room No. 6	Week of April 20, 2014

#### Online (Asynchronous):

Discussion Board / Discussion Forum No. 1:	Week of March 2, 2014
Discussion Board / Discussion Forum No. 2:	Week of March 17, 2014
Discussion Board / Discussion Forum No. 3:	Week of April 27, 2014

#### Written Assignments:

##### Short Essay Responses (Video Reviews):

- Written Assignment No. 1: Due February 21, 2014  
 Written Assignment No. 2: Due March 21, 2014  
 Written Assignment No. 3: Due April 18, 2014

Online Exam (Asynchronous) and Essay Responses:

Midterm Exam (Essays and Online Exam): Must be completed no later than March 23, 2014

Final Exam: Final Exam (Essays and Online Exam) Essays Due May 6, 2014, Online Exam Due May 10, 2014

Required Technical Resources and Technical Components: There are no additional resources required at this time. Additional supplemental resources are currently under review and (if applicable) will be announced at the beginning of the semester.