



UNIVERSITY
of VIRGINIA

SCHOOL OF CONTINUING
AND PROFESSIONAL STUDIES

Ethics
PSPA 5040
3 Graduate Credits

Professor: Pamela A. Gibson, Ph.D.
E-Mail Address: pgk2ed@virginia.edu
Phone Number: (757) 512-2007
Course Name: PSPA 5040: Ethics
Course Dates and Times: Web-based course
Fall 2016: September 26 – December 4, 2016

Course Prerequisites

There are no prerequisites for this course.

Course Description

Introduces and explores the philosophical and practical issues related to ethical decision making. Emphasizes the analysis of ethical problems and the development of analytical skills and values. Incorporates case studies, journal articles, current events, and debates as practical examples of ethical issues.

Student Learning Outcomes

The chief objectives of this course are to enable students to:

- ❖ Describe the various ethical models for decision making in the public sector setting.
- ❖ Describe the differences between personal and public ethics.
- ❖ Identify, define, apply and evaluate codes of ethics for their applicability and effectiveness within the public sector.
- ❖ Analyze ethical concepts in cultivating integrity, professionalism, diversity and social responsibility for the individual and within an organizational climate.
- ❖ Analyze ethical case studies using the rational analysis model.

Required Text

- Cooper, Terry L. (2012). The Responsible Administrator: An Approach to Ethics for the Administrative Role. 6th Edition. Wiley Publishers. ISBN: 978-0-470-87394-6

Recommended Learning Resources

All written assignments (excluding Personal Exercises – see “Course Requirements” below) must be written following the APA or MLA format.

- Publication Manual of the American Psychological Association. (2010). 6th Edition. American Psychological Association. Englewood Cliffs, NJ: Merrill. ISBN-13: 978-1-4338-0561-5
- The Chicago Manual of Style. (2010). 16th Edition. University of Chicago. ISBN-13: 978-0-226-10420-1

Pocket size guides and online versions are available. One is the following:

- Hacker, Diana/Sommers Nancy. (2015). 7th Edition. A Pocket Style Manual. New York: Bedford/St. Martin's Press. ISBN 13: 978-1-4576-4232-6

A recommended resource for citing internet references:

- Harnack, Andrew & Eugene Kleppinger. (2000). Online! A Reference Guide to Using Internet Sources, 3rd Edition. New York: St. Martin's Press. ISBN 13: 987-0-3122-4357-9

Course Methodology Online Instruction

This is a Web-based course which will employ several types of learning tools and new technologies. The course will be taught in an asynchronous format, meaning students can work at their own pace each week, following the assigned weekly due dates. Voluntary (archived recording for later viewing) synchronous sessions will be provided four times during the course (see below). The course includes online class discussions, case studies, and written assignments. Access to UVACollab:

<https://collab.itc.virginia.edu/portal>

Real Time UVACollab Sessions

During the first week of the course a real-time UVACollab sessions of 30 minutes will be offered to provide opportunity for questions and answers. The date and time are provided in the Deadlines and Due Dates calendar at the end of the syllabus. Other sessions will be offered *during Weeks 3, 5 and 8*. These sessions are not lectures but informal gatherings to discuss the course content amongst ourselves and debate current events pertinent to the course. Attendance is not mandatory but, if not attending, you must listen to the archived recording.

Technical Specifications: Computer Hardware

- Minimum Operating System
 - Windows 8.1 (64-bit) or
 - Mac OS X 10.10
- Minimum Processor Speed: Equivalent to an Intel 4th Gen Core i5 or faster

- Minimum RAM: 8 GB
- Minimum Hard Disk Space: 100 GB of free hard disk space (after all programs are loaded); SSD recommended
- Networking Capability: Wireless networking (802.11g or n) and an Ethernet port
- Strongly Recommended Accessories:
 - An Ethernet cable (Even if you will primarily use wireless, a wired connection is faster and more reliable for video-streaming, live online meetings and large file uploads and downloads.)
 - A power surge protector
 - CD/DVD drive and/or “thumb” or flash drive(s), plus a backup storage mechanism

Technical Support Contacts

- Login/Password: scpshelpdesk@virginia.edu
- UVaCollab: collab-support@virginia.edu
- BbCollaborate Support: <http://www.tinyurl.com/uvabbc>

July 22, 2016