



Class Overview Template

General Class Information

Instructor Name and Contact Information:

Steven Soares, Email: ss2ew@virginia.edu
Office Hours - Monday through Friday, 6 pm - 8 pm, Eastern Time

Subject Area and Catalog Number:

PSPM 5230 - 701
Class Number 20666

Year and Term: Spring 2014

Class Title: The Project Manager & Managing the Project Team

Level (Graduate or Undergraduate): Graduate

Credit Type: 3 units

Class Description (Use the SIS 400 characters from catalog description):

Covers the importance that project teams play within organizations, explores the role of the project manager, and discusses tools to overcome challenges.

Required Text (Include ISBN, specific edition):

A. *The Leader's Companion: Insights on Leadership through the Ages*

Author: J. Thomas Wren

ISBN: 0-02-874091-2

Paperback, 192 Pages

1995, The Free Press

B. *Self-Assessment Library 3.4: Insights into Your Skills, Interests, and Abilities*

Author: Stephen P. Robbins

ISBN-13: 978-0-13-608375-7 or ISBN-10: 0-13-608375-7

Paperback w/CD ROM; 131 Pages

2009, Pearson Education Inc.

C. *The Five Dysfunctions of a Team: A Leadership Fable*

Author: Patrick M. Lencioni

ISBN 0-7879-6075-6

Hardcover; 240 Pages

April 2002, Jossey-Bass

D. *Overcoming the Five Dysfunctions of a Team: A Field Guide for Leaders, Managers, and Facilitators*

Author: Patrick M. Lencioni

ISBN 0-7879-7637-7

Paperback, 192 Pages

March 2005, Jossey-Bass

E. *A Guide to the Project Management Body of Knowledge (5th Edition)*

Newtown square, Pennsylvania: Project Management Institute Publishers

ISBN 987-1-933890-51-7 (paperback)

This can be ordered via the UVA bookstore or online at the PMI Bookstore at <http://www.pmibookstore.org/pmibookstore/index.aspx>.

NOTE: Students are highly encouraged to purchase copies of the required textbooks from a site of their choosing, i.e., purchasing through TEXTBOOKS.COM, Barnes & Noble, or a similar venue, to find the most economical copy for their use in this course.

Learning Outcomes:

At the completion of the course students will understand:

- **Analyzing leadership through masters-level research**
 - Compare and contrast leadership models
 - Assess the effectiveness of leadership models
 - Profiling individual skills as a transformational leader
 - Discuss the importance of leadership expectations
 - Identify situational modifiers impacting leader effectiveness

- **How to resolve issues that challenge project teams**
 - Explaining the importance and role of the project manager in relationship to the project team
 - Executing proper management of project teams that contribute to success of organizations
 - Challenges that face the project manager and the team and using various tools and techniques to mitigate issues

Assessment Components:

The course grade will be based on successful submission and completion of a Student Biography and Goals post, a mid-term exam, a final exam, an essay, two discussion forums, five online class participations, an online "offsite" class participation, course evaluation completion, a Self-Assessment Library, and a Personal Leadership Plan. The total points equal 500. Please see Delivery Mode Expectations for details.

Delivery Mode Expectations (Classroom/Internet and Web-based classes, specify any live (synchronous) meetings, dates, times, and location of delivery):

All sessions are delivered through online classroom instruction. The website and published syllabus is expected to be online on or about Sunday, January 12, 2014. A notification will be sent to all registered students.

Week	ACTIVITY	DUE DATE	POINTS
1	Online Class Participation	Thursday, January 30, 2014	30
2	Student Biography & Goals	Sunday, February 2, 2014	15
3	Online Class Participation	Thursday, February 13, 2014	30
4	Essay	Friday, February 21, 2014	30
5	Online Class Participation	Wednesday, February 26, 2014	30
6	Discussion Forum	Thursday, March 6, 2014	25
7	Online Class Participation	Wednesday, March 12, 2014	30
8	Midterm Academic Survey	Thursday, March 20, 2014	35
9	Self-Assessment Library	Saturday, March 29, 2014	40
10	Discussion Forum	Thursday, April 3, 2014	25
11	Online Class Participation	Thursday, April 10, 2014	30
12	Personal Leadership Plan	Tuesday, April 15, 2014	50
13	Online Class Participation ("Offsite")	Thursday, April 24, 2014	50
15	Final Academic Survey	Thursday, May 8, 2014	50
15	Course Evaluation	Friday, May 9, 2014	30
		TOTAL POINTS	500

Required Technical Resources and Technical Components:

- UVA Computing IDS AND Passwords
- Headset with microphone (**REQUIRED**)
- Internet Explorer (8.0 OR above) OR
- Mozilla Firefox